

LOUISIANA VITAL RECORDS REGISTRY
OFFICE OF PUBLIC HEALTH
DEPARTMENT OF HEALTH AND HOSPITALS

PUTATIVE FATHER REGISTRY

In accordance with state law (LSA – R.S. 9:400), the Office of Public Health, Vital Records Registry maintains a Putative Father Registry to record the name and address of any man who wants to declare that he is the father of a child. The registration is processed without charge. The filing of a man's name in the Putative Father Registry creates a rebuttable presumption that the man is the father of the child and facilitates the man's participation in any adoption proceeding involving that child. The registration has no affect on the child's birth certificate.

In order to register, the putative father or a person acting on his behalf must submit a certified copy of a paternity or filiation judgment issued by a court of this state, or by a court of another state or U.S. territory, an acknowledgment by authentic act executed pursuant to Civil Code Article 203 or R.S. 9:391, or a legitimation by authentic act executed pursuant to Civil Code Article 200. Transmit the affidavit to the Putative Father Registry, P.O. Box 60630, New Orleans, LA 70160. A conformed copy of the affidavit is returned to the submitter. There is no charge for the registration service.

In order to obtain a Putative Father Certificate for use in an adoption proceeding, an attorney, court, or authorized agency may formally request the certificate by fax or mail. Certificates are not issued to other persons except on order of a court of competent jurisdiction. The request must be submitted on letterhead and include a copy of the child's birth certificate or the child's name, birth date, birth place and the maiden name of the mother. A statutory fee of ten (\$10) dollars per certificate is applicable, plus a state charge of \$.50 per mail or fax transaction. The fee may be paid by personal check, money order, or it may be charged to a Visa or MasterCard. Allow 2 to 4 working days for processing. Requests may be faxed to 504-568-6909 or mailed to the Putative Father Registry, P.O. Box 60630, New Orleans, LA 70160.

A standard Putative Father affidavit form is appended. Note that this form does not satisfy the requirements of R.S. 40:46.2 as they relate to informing the parents about their rights, responsibilities and alternatives; hence, it cannot be used to add paternity information to the birth certificate of a child born out of wedlock.

Revised 11/02



**LOUISIANA VITAL RECORDS REGISTRY
ACKNOWLEDGMENT OF PATERNITY
PUTATIVE FATHER REGISTRY**

STATE OF _____

PARISH (COUNTY) OF _____

BEFORE ME, the undersigned Notary Public, personally came and appeared:

_____ of _____,
(Name of Father) (Address of Father) (City)

_____, _____ who being duly sworn, did depose and say that he was born in
(State) (Zip Code)

_____, _____
(City) (State)

his birth date is _____, his race is _____ and he is the biological father of the
child _____
(Full Birth Name of Child)

born on _____ to _____
(Birth Date of Child) (Mother's Maiden Name)

in _____, _____,
(Child's City of Birth) (Parish/County) (State)

(Father's Signature) (Father's Social Security Number)

WITNESSES:

(Signature) (Type or Print)

(Address)

(Signature) (Type or Print)

(Address)

SWORN TO AND SUBSCRIBED BEFORE ME THIS

_____ DAY OF _____, _____.

(Signature and Seal of Notary Public)

Revised 10/99